

Agenda Program

Contract for

Effective

THE AGENDA PROGRAM IS:

Designed to help meet the needs of students who are struggling with falling behind in assignments, and organizing their time to complete the assignments. Student services will facilitate the basic framework of the program, however teachers, parents and the student's involvement are required to make the program a success. The agenda program is not for all students, nor is it a long-term solution to a chronic problem.

EXPECTATIONS

THE STUDENT MUST:

- 1) Each day write down homework, assignments and/or tests assigned by the core subject classroom teacher. (It may be helpful to pre-organize the day, so that each class has a space in the agenda book)
- 2) At the end of the class, politely approach the teacher with your agenda book filled out, and receive the teacher's initials.
- 3) Report to Mrs. Scott room 7200 Student Services in the Middle School on the second floor, between 3:30-3:40, with the completed agenda.
- 4) Finish homework and show your parents the completed work and have them sign the agenda book.

TEACHERS will be available to sign the student's agenda book after each class, but only after the student has written in their homework for the day. Remember: it is not the teacher's responsibility to "chase down" the student, but rather the responsibility of the student to remember to ask the teacher for a signature.

PARENTS need to be checking their son/daughter's agenda book each day, as well as providing a place (under supervision) in which the homework can be completed.

Parents are asked to review their child's completed homework before signing the agenda book, to ensure all the work has been completed for school. Feel free to help the student edit their work, and please encourage re-writes if neatness is a factor. Parents need to initial the agenda book each day to assure us at the school that you have seen it.

STUDENT CONSEQUENCES

We want to first of all take a positive approach and convince the student that the agenda program can help them in their schooling. The program will also be most effective if the student is "on board" with the idea. However, there are also consequences if students are not fulfilling their obligations. Continuing to miss getting the necessary signatures will result in a detention after school. Mrs. Scott will outline the expectations to each student on the agenda program.

SIGN OF COMMITMENT:

I have hereby read and agree to do my part in upholding the aforementioned requirements of the agenda program.

I understand my place in this program will be evaluated frequently, and I can be released from it, according to the standard of work I produce, and upon agreement with my parents and Student Services.

(Student signature)

(Parent signature)